

## **JOB POSTING**

### **City of Warsaw - Warsaw-Wayne Fire Territory**

*An Equal Opportunity Employer*

**POSITION:**

**FIREFIGHTER**

WORK SCHEDULE:

56 Hours Per Week (24/48)

JOB CATEGORY:

POLE (Protective Occupations, Law Enforcement)

Position Posted: 12/17/2015

Status: Full Time

Base Wage: \$1,774.80 bi-wkly

Posting Closing: 01/18/2016

FLSA Status: Non-Exempt

**The following essential job functions comprise a summary of job duties, requirements, and responsibilities contained in the job description prepared for this position. The job description will serve as the primary document in the selection and hiring process, and constitutes the context for incumbent job performance and evaluation. To perform this position successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed in this document are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.**

**ESSENTIAL FUNCTIONS:** Responds to various alarms and carries/sets up appropriate equipment at emergency scenes. Maintains radio communication with other emergency personnel on site. Drives emergency vehicles to/from incidents as assigned. Suppresses fires, including climbing ladders, crawling/walking on roofs and floors, operating equipment to open holes and windows to supply adequate ventilation, focusing streams of water and/ or chemicals toward fires, and moving into fire areas while wearing self contained breathing apparatus (SCBA). Cleans and removes debris from scene and monitors site for recurrence of fire. Searches for and rescues victims from dangerous situations, stabilizes injured individuals by providing appropriate patient care according to level of training, and transports to requested or most appropriate facility. Answers telephone, including responding to inquiries, providing assistance, or taking messages. Disseminates emergency information to appropriate units as needed. Responds to reports of hazardous materials, including identifying and confining hazardous materials to minimize or prevent damage and evacuating persons from hazardous areas as needed. Monitors and performs general maintenance on equipment and vehicles, including cleaning/washing, checking fluids and tire pressure, and filling air tanks and checking regulators. Reports equipment repair needs to supervisor as required. Periodically assists with equipment inventories and related reports as assigned. Conducts and evaluates fire drills and periodically inspects structures for compliance with fire prevention codes/ordinances, as assigned. Assists in maintaining fire station and grounds, such as mopping/sweeping floors, cleaning, doing laundry, mowing, and shoveling snow. Periodically assists with fire investigations as assigned, such as photographing fire scene, collecting, documenting and preserving evidence, and interviewing witnesses. Periodically attends training sessions, as required, and periodically assists in training probationary personnel as appropriate. Maintains current knowledge of fire service techniques, equipment, standards, and related local, state and federal legislation by reading professional publications and periodically attending training sessions/seminars, as required. Serves on 24-hour call for emergencies. Performs related duties as assigned

**REQUIREMENTS:** High school diploma or GED, and ability to successfully complete training programs as required; Ability to meet all Department hiring and retention requirements, including not posing a direct threat to the health and safety of other individuals in the work place; Working knowledge of fire service hydraulics and ability to properly operate and maintain department vehicles, hand and power tools, and equipment, including, but not limited to, protective clothing, axes, ladders, aerial devices, self-contained breathing apparatus, generators, pressure fans, power saws, defibrillator, intravenous equipment, oxygen, hoses; Working knowledge of radio frequencies/codes/procedures/limitations, and ability to speak clearly and distinctly, and hear and be heard and understood in person/by radio/by telephone; Working knowledge of geographical areas, street names and landmarks within designated fire district, and ability to read and interpret related maps; Ability to effectively communicate orally and in writing with co-workers, other emergency personnel and victims, including being sensitive to professional ethics, gender, cultural diversities and disabilities; Ability to recognize signs and symptoms of some communicable diseases and dangers of blood-borne pathogens and protect oneself from contamination by utilizing universal health precautions and avoiding high risk environments; Ability to physically perform the essential duties of the position, including, but not limited to, exerting strenuous physical effort, sitting and/or standing/walking for long periods, pushing/pulling/lifting/carrying objects weighing more than 50 pounds, climbing stairs and ladders, reaching, bending, handling/grasping/fingering objects, hearing sounds/ communication; Ability to understand and follow all written and oral orders from supervisor and superior officers as required; Ability to serve on 24-hour call and respond swiftly, rationally and decisively to emergency situations from off-duty status, including taking appropriate action with injured and/or distraught individuals, despite stress of potential injury to self and/or others; Ability to obtain specified knowledge for special assignments as directed, such as Hazardous Material Coordinator, Purchasing Agent, Computer Programmer and Liaison with State Fire Marshal Office, and or Plan Review Officer; Ability to work irregular and/or extended hours. Ability to wear and use a self contained breathing apparatus (SCBA). Ability to comply with all employer and department policies and work rules, including but not limited to attendance, safety, and apply OSHA safety regulations applicable to work performed, drug-free workplace, and personal conduct.

**LICENSE / CERTIFICATION NEEDED:** Minimum certifications by State of Indiana, including Driver / Firefighter I or Equivalent, obtaining Driver / Firefighter II or equivalent certification within designated period, minimum EMT Basic. Shall have the ability to successfully complete other training programs within time period specified by department. All medical physicals and certifications including ability to physically be able to DON and DOF, along with operate self contained breathing apparatus (SCBA). Possession of a current valid Indiana driver's license and demonstrate safe driving record. Must pass drug and/ or alcohol test, submit to random testing and remain drug and alcohol free. *This position is identified as having occupational exposure to blood or other potentially infectious materials.*